

# WEST END BAPTIST CH SECTION - ST JAMES COURT ART SHOW APPLICATION

1400 South Fourth St  
 Louisville, KY 40208  
 (502) 498-9169

**PLEASE READ INSTRUCTIONS AND RULES OF PARTICIPATION FOR THIS SECTION BEFORE APPLYING**

[www.stjamescourtartshow.com](http://www.stjamescourtartshow.com)

PLEASE PRINT OR TYPE – Artists submitting incomplete applications will NOT be eligible for jurying

Artist(s) Full Name (First, M.I., Last)		Home Telephone
		Work Telephone
Primary Address	City, State, Zip	
Business Name (If Applicable)		
Secondary Address if you do not live at Primary Address all year*		Cell Phone
*Dates Valid	E-mail Address	

Listed below are the medium categories included in our show. Check the one that best identifies your work, and provide a brief description (e.g., Photography – Rural Landscapes; Wood – Turned Vessels; Images – Floral Watercolors). You may attach an explanation of your process/technique if additional space is needed.

<input type="checkbox"/> CLAY	<input type="checkbox"/> IMAGES 2D (Drawing, Painting, etc., using one Medium)	<input type="checkbox"/> PAPER
<input type="checkbox"/> CLOTHING / WEARABLES	<input type="checkbox"/> JEWELRY	<input type="checkbox"/> PHOTOGRAPHY
<input type="checkbox"/> CRAFTS (Basketry, Candles, Folk Art, etc.)	<input type="checkbox"/> LEATHER	<input type="checkbox"/> PRINTMAKING
<input type="checkbox"/> FIBER	<input type="checkbox"/> METAL	<input type="checkbox"/> SCULPTURE
<input type="checkbox"/> GLASS	<input type="checkbox"/> MIXED MEDIA 2D	<input type="checkbox"/> WOOD
	<input type="checkbox"/> MIXED MEDIA 3D	

Describe: \_\_\_\_\_

Percent of breakdown of all work to be included in your booth (e.g., non-functional vessels – 50%; bowls – 15%; cups – 35%): \_\_\_\_\_

Price Range of Your Work	Low \$	High \$	Average \$	<input type="checkbox"/> Check here if you will include mechanical offset reproductions of your work ( <b>must not exceed 25% of display</b> ).
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Booth Preference Location

NO PREFERENCE     SPECIAL REQUEST : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If your jury score is such that you are not initially invited to be in this show, but sufficient for wait list status, are you willing to be placed on our wait list?     YES     NO

Have you ever exhibited in the St. James Court Art Show before?	If YES, in what area?
<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> THIRD ST <input type="checkbox"/> 1300 THIRD ST <input type="checkbox"/> FOURTH ST <input type="checkbox"/> BELGRAVIA CT <input type="checkbox"/> ST. JAMES CT <input type="checkbox"/> WEST END BAPTIST CH
How did you hear about the show?	
<input type="checkbox"/> Another Artist (Name: _____) <input type="checkbox"/> Artist Magazine/Publication (Name: _____)	
<input type="checkbox"/> Other (specify: _____)	

**SUBMISSION OF THIS APPLICATION, VALID FOR THE CURRENT SHOW YEAR ONLY, SIGNIFIES YOUR UNDERSTANDING AND ACCEPTANCE OF, AND AGREEMENT TO ABIDE BY THE RULES OF PARTICIPATION AND GENERAL POLICIES OF THE ST. JAMES COURT ART SHOW IF INVITED TO PARTICIPATE.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

-----FOR OFFICE USE ONLY-----

Date Application Received	Check all that were included	By
	<input type="checkbox"/> HANDLING FEE (Check No.: _____) <input type="checkbox"/> SLIDES _____ <input type="checkbox"/> SASE	
Date Booth Fee Received	Amount Booth Fee	Amount Other Fee
		By

*The following information applies to ALL sections of the St. James Court Art Show. Please read it carefully before submitting an application. If you are unable to meet our criteria, please do not apply.*

## **RULES OF PARTICIPATION**

- ◆ All work **MUST** be original and of exhibitor's own crafting. **NO BUY/RESELL**; commercial or imported items, items made from kits or green ware, or mass-produced items are not accepted. Any person exhibiting arts/crafts that have any resemblance to such items is subject to immediate dismissal from the show.
- ◆ Prints and mechanical offset reproductions (e.g. calendars, note cards, stationary) are allowed, **but intent to display them must be clearly stated on the application**. Prints must be properly signed and numbered, and prints/reproductions may not comprise more than 25% of the display. (This restriction is not applicable to artwork produced via traditional printmaking techniques (serigraphy, etching, lithography, etc.)).
- ◆ Musical recordings may not be sold.
- ◆ No food products may be sold by exhibitors.
- ◆ Booth structure and displays must not exceed limits of assigned space.
- ◆ Exhibitors will cause no noise which can be heard beyond the perimeters of their own exhibitor space without previous written permission from the association in which they exhibit; and if that permission is granted, additional permission must be requested from the neighboring association if its boundaries are within 50 feet. This noise includes but is not limited to music (recorded or live demonstrations) or motivational tapes. Hawking of items is prohibited.
- ◆ Artists may only exhibit work in the category in which they applied. Items that are misrepresentations of works presented at time of application are subject to immediate dismissal from the show.
- ◆ Exhibitors may not share booth space unless they have submitted a joint application and have been accepted as such, nor may they sublet or apportion space to anyone else.
- ◆ Artists **MUST** be present and have booth open for business during all hours of the 3-day event.
- ◆ Agents for artists, including dealers, frame shops and galleries are not allowed.
- ◆ Participation in more than one section of the show in the same year is prohibited.

Jurors will circulate at random during the show to ensure that all work shown is in compliance with these guidelines.

## **GENERAL POLICIES**

- ◆ Participation is limited to one of the show's sections, but applications may be sent separately to any or all of them. If you receive and accept an invitation to participate from one section of the show and pay for booth space, you are ineligible to participate in any other section. If you were placed on one or more section's wait lists, you will automatically be removed from them.
- ◆ Any exhibitor released from one section of the show for infraction of participation rules is subject to exclusion from all sections of the show.
- ◆ All sections of The St. James Court Art Show are juried annually and reserve the right to accept or reject any new or returning exhibitor.
- ◆ One application per artist/medium. Business partners or spouses working in different media must apply separately; those working as partners to create the same body of work and occupy the same booth space may submit one application. Single artists may apply for two spaces either to display their work in two separate media or to display one medium in a double space. Artists applying in two different medium categories must submit an application, any handling fee and slides or photos (whichever is required) for both media. Artists may not apply in more than one category with the same body of work.
- ◆ Exhibitors are responsible for providing their own tents and displays, which should be sufficiently sturdy to withstand the weather and crowds.
- ◆ Electricity and running water are not provided. Generators are not allowed, but battery-powered lighting is acceptable.
- ◆ The average booth space allotment is 10' by 10', but this varies since it is an outdoor show where natural and man-made obstructions can limit or increase its size. Tents should not be bigger than 10'x10', nor should display height exceed 9' to clear overhead tree branches in some areas. The show is held in a residential neighborhood; booth spaces throughout the show are located on concrete, asphalt and grassy, tree-laden areas, with some even straddling curbs, walkways and driveways. Check with the individual section contact regarding specific site information.
- ◆ Exhibitors must abide by and displays must be in accordance with local fire regulations.
- ◆ Louisville Metro Police provide security during the shows hours of operation; private security is on site after hours. The show takes place in an urban (albeit residential) area, so reasonable precautions should be taken to ensure the safety of you and your property. All work is exhibited at the artist's own risk. It is recommended that each exhibitor obtain general liability insurance, as the shows' insurance DOES NOT extend coverage for exhibit damage or bodily injury.
- ◆ The Art Show is a pet-free event. Do not bring pets with you to the show unless you are handicapped and must be accompanied by a service animal.
- ◆ Kentucky law requires collection of a 6% sales tax on all sales made during the art show. It is not necessary for you to obtain a Kentucky tax I.D. number. The Kentucky Revenue Cabinet will provide documents/instructions for paying Kentucky sales tax, which will be given to you at the show.
- ◆ A vending permit is obtained from the city for you by the show. The fee for this Personal Conveyance Permit is included in your booth fee.